

# Shining Star Bazaar Information Sheet

Thank you for your interest in the Shining Star Bazaar!

**Bazaar date/time: Saturday, November 23/ 9 AM- 3 PM**

**Location: Woodland Presbyterian Church, 756 Park Street, Woodland, WA 98674**

**Set up times: Friday 3PM- 5PM / Saturday 7:30 AM**

**Cost: \$25 for each 6' x 8' space**

- \* Tables will be set up in the Fellowship Hall. You are responsible for supplying your table (no longer than 8 feet in length) and other display materials. Chairs will be provided. (We do have some tables available for use given on a first come, first serve basis.)
- \* You will be inside a heated and plumbed building.
- \* Electricity access is available on a limited basis only.
- \* Your space must always be attended during the event (except for the inevitable bathroom break.) You may not tear down before the end of the event at 3 PM.
- \* Vendors are responsible for cashiering their own space and must provide their own cash and/or credit card processing abilities.
- \* Snacks, treats, and refreshments will be available for purchase.
- \* We are looking to have a wide variety of vendors and crafters represented at the bazaar, especially handmade items with little replication. *All applicants will be screened for acceptance under these guidelines.*
- \* Once your application has been reviewed and accepted, you will be contacted by email. You will receive your space assignment during setup times.
- \* Pricing and Payment: To secure a spot at the bazaar, a \$25 advance, non-refundable fee with your application form will be required. If more than one space is desired, please indicate that on the form and applicable extra fee will apply. Payment can be in the form of a check, or by PayPal and must be received on or before November 9<sup>th</sup>. (After November 9<sup>th</sup>, the fee increases to \$35 per space.)
- \* We will be emailing each vendor a flyer for the bazaar so they can pass out flyers to friends, clients, and anyone else you'd like to give it to! Word of mouth is the best advertising!
- \* Please feel free to contact us with any questions.
- \* To receive an online registration form [click here](#), or to request a registration form by email [click here](mailto:bazaar@woodlandpresbyterian.org).

Thank you again for your interest!

Woodland Presbyterian Church

756 Park Street/PO Box 297

Woodland, WA 98674

email questions to: [bazaar@woodlandpresbyterian.org](mailto:bazaar@woodlandpresbyterian.org)