

WOODLAND PRESBYTERIAN CHURCH

Post Office Box 297 / 756 Park Street, Woodland, WA 98674

Phone: (360) 225-8941

JOB DESCRIPTION

POSITION TITLE: Music Coordinator/Accompanist- Job Share (Mentee)

ACCOUNTABILITY: Pastor, Worship Committee

SUMMARY OF RESPONSIBILITIES:

To plan music and provide musical accompaniment for scheduled worship services and other occasions in support of the music ministry of the church. Intent is to fulfil the responsibilities of this position while receiving mentorship.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Working with the Pastor, plan and select hymns, organize, schedule, and lead music during services.
- Prepare and provide accompaniment appropriate to each service of worship, including hymns, praise team music, and other music as required.
- Encourage and include other available vocal/instrumental musical presentations.
- Provide music in appropriate key as needed.
- Attend monthly Worship Committee Meetings. Work with Worship Committee, Choir/Bell Director and Pastor, as needed, as to the order of service and music selected.
- Lead rehearsals as needed.
- Review song and hymn lyrics in presentation media (PowerPoint) and provide edits as necessary.
- Be available to accompany soloists and small groups for special music.
- Make recommendations for the annual budget to support the music ministry.
- Provide notice of planned absences.
- When available and with adequate notification, prepare appropriate music for weddings, funerals, cantatas, and special services.

QUALIFICATIONS REQUIRED:

- Strong profession of Christian faith and a desire to serve the Lord with passion and leadership in a music ministry.
- Undergraduate degree in music (or related or equivalent in experience) with a high degree of proficiency in providing musical accompaniment to lead music presentations.
- Ability to take direction and work as a team member.

RELATIONSHIPS:

Relates to Pastor, Worship Committee, and other staff as needed in the performance of his/her responsibilities.

EVALUATION:

The Personnel Committee will prepare a formal annual review relying on input from the Pastor, and others as well as a representative sample of the general church membership. The Personnel Committee will submit formal compensation recommendations to the Session annually.

Candidates for this position may be required to submit to and receive favorable results from a background check and drug screening.